



Managing your business training requirements can take valuable resources and time away from your core business needs.

First Voice Manager - Training Tracker

Training requirements can take time and valuable resources away from your core business. It doesn't have to be with the help of First Voice Manager. First Voice Manager is the most comprehensive and affordable training management system available. Built on a secure online platform, the program enables users the ability to easily manage and track staff training requirements and completions for their facilities from any computer or mobile device.

Auto Reminders

- Reduces your time needed to look up expirations
- Auto email reminders sent when training expiration approaches

Tracking Capabilities

- Tracks service hours (CE credits) per employee or course
- Tracks AED/CPR training certifications and other first aid courses for each location
- Tracks all expiration dates for any training course
- Tracks first aid, safety equipment, and supplies plus AEDs
- BONUS!** Tracks licenses, CEs and immunization data for staff

Reporting Capabilities

- 30, 60, 90 day auto generated non-compliance (past due or expired) and upcoming expiration reports
- Reports can be pulled anytime and exported
- Training reports for AED, CPR, BBP, First Aid, Oxygen, & any other courses at your organization
- Ensures non-compliance items escalate in importance through automated hierarchy notification process

Easy 24hr Unlimited & Reliable Access

- License is per facility and allows for multiple users at no extra cost!
- First Voice Manager is a web based program with 24 hr accessibility
- System capabilities can be set-up by Administrator or View only privileges
- Coverage under product liability & general liability insurance policies
- State-of-the-art backup & disaster contingency data protection
- Platform can be accessed using ANY mobile device with internet access

Training Details

Shared Power Management	
Name: Sheril Power	Employee ID: Pwr001
Department: Management	
Course	Expiration
AED & CPR	06/09/2014

www.firstvoicemanager.com



As a complimentary part of www.firstvoicetraining.com online training:

FREE!

Training Tracker_ (#TRTR01)

- Any CPR, or First Aid related course tracking for First Voice clients, per student and per class
- Allows viewing online course, blended (skills check), and instructor courses
- Auto reminders execute to your email or multiple emails for upcoming expirations
- Exportable reports allow compatibility to other LMS platforms

Let First Voice Manager ensure your staff training & license monitoring needs are compliant yet effortless.